

# REGISTRATION FORM

PARTICIPANTS

DESIGNATION

EMAIL

1.			
2.			
3.			
4.			
5.			

ORGANISATION

CORRESPONDING ADDRESS

CONTACT PERSON

SIGNATURE

TEL

FAX

EMAIL

## TERMS & CONDITIONS

- 1. FOR PRIVATE SECTOR** - The organisers reserve the right to stop any registered delegate from taking part in the event if no proof of payment or an undertaking letter is presented.
- 2. FOR GOVERNMENT SECTOR** - A Local Order (LO) or Letter of Approval to participate must be presented before or during the event.
- 3. CANCELLATION POLICY** - For any cancellations, kindly inform the secretariat in writing / fax 3 days before the event, otherwise the conference fees will be billed. Replacement will / can be accepted. No refund for cancellation made after **7 October 2013**
- 4. REGISTRATION FEE** - **RM900.00 per delegate**
- 5. GROUP DISCOUNT** - **RM50.00** per delegate will be given for group registration of Five (5) or more from the same organisation (same time and same billing source).  
Fees to include Lunch, Refreshments and Workshop materials / documentation)
- 6. PAYMENT MODE** - All Bank Draft / Local Order / Cheques must be crossed and made payable to  
**WORLDWIDE CORPORATE RESOURCES SDN BHD**
- 7. BANK TRANSFER**  
Bank - Maybank Berhad  
Account Name - Worldwide Corporate Resources Sdn Bhd  
Account No - 5140 5717 4708

All enquiries must be forwarded to:-

Secretariat  
GlobaleventAsia  
Worldwide Corporate Resources Sdn Bhd  
Level 36 Menara Citibank  
165 Jalan Ampang, 50450 Kuala Lumpur  
Tel: 603-4142 0960 / 4141 6378  
Fax: 603-2788 3605 / 2169 6168

Contact Person: Ms Nora (HP: 016-665 6138)

Email: [noura@globaleventasia.com](mailto:noura@globaleventasia.com)  
[globalevents.wcr@gmail.com](mailto:globalevents.wcr@gmail.com)

Ms Siti Rahmah (Tel: 603-2180 5031)

Email: [sitirahmah@ibs.utm.my](mailto:sitirahmah@ibs.utm.my)

[www.globaleventasia.com](http://www.globaleventasia.com)

EMPOWERING WOMEN LEADERSHIP

**HRDF CLAIMABLE**

The Fee is Claimable from HRDF under SBL Scheme  
(Subject to HRDC Policies and Procedures)



No Siri: 1378



MINISTRY OF FINANCE



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\* The organiser reserve the right to make any necessary amendments to the benefits of this workshop.